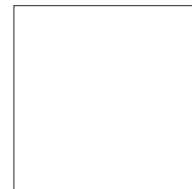




Xerox Benefits Center
PO Box 18501
Norfolk, VA 23501-1890



Annual Enrollment
is coming soon!

**TAKE A LOOK INSIDE TO LEARN MORE
ABOUT THE BENEFITS DESIGNED TO
SUPPORT YOU IN 2026.**

Discover Benefits
that Empower You!

2026 ANNUAL ENROLLMENT IS FROM OCTOBER 27 – NOVEMBER 7, 2025

In 2026, we're providing enhanced benefits that give you **greater control and flexibility** over your well-being.



At Xerox, we believe that benefits should do more than support you – they should empower you. We offer affordable, high-quality benefits designed to meet your and your family's needs, no matter who you are or what stage of life you're in.

In 2026, we're enhancing our benefits to better support and empower you through:

- ✓ **Keeping payroll deductions consistent for the *sixth year in a row***, so you can continue accessing the care you need at an affordable cost.
- ✓ **Expanding our medical care coverage** to better support working spouses and domestic partners, reflecting our ongoing commitment to inclusivity and family care.
- ✓ **Introducing Flex Time Off**, a new Paid Time Off (PTO) policy that gives you more control over when and how you take your time off. (Note, this benefit is not available to those under a collective bargaining agreement or to those in California or U.S. territories due to state-specific and other legislative requirements.)

Tools to Help You Choose

- **Digital Benefits Guide:** Beginning **October 14**, use the QR code on the right or visit www.myxeroxbenefits.com for details about your 2026 benefits.
- **Benefits Video:** Available **October 20** on the Digital Benefits Guide, watch the video for a quick overview of what's new and what's changing.
- **ALEX Decision Support Tool:** Visit **BenefitsWeb** at www.xeroxbenefitsweb.com to access ALEX, compare your benefit options, and choose the best ones for you. ALEX doesn't just help you choose your medical plan – it can also help you select your dental, vision, life insurance, and more.
- **Text Message Alerts:** Stay informed with mobile reminders. Log into www.xeroxbenefitsweb.com, click your name in the upper-right corner, and under the Personal Info tab, go to Text Messaging and select Add. *Note that messaging and data rates may apply.*
- **Life@Work Mobile App:** Access your health coverage details and important documents on-the-go. Download Life@Work from the App Store or Google Play.
- **Xerox Benefits Center:** Need help? Call 1.800.428.2203 between 8 a.m. and 8 p.m. ET, Monday through Friday, except for holidays.



Enroll in Your Benefits

Annual Enrollment begins **Monday, October 27** at 12:00 a.m. ET and ends **Friday, November 7** at 11:59 p.m. ET.

You have two ways to enroll – online or by phone:



Online – Visit **BenefitsWeb** at www.xeroxbenefitsweb.com.



By phone – Call 1.800.428.2203, Monday through Friday, from 8 a.m. to 8 p.m. ET (except for holidays) to speak with a benefits representative.

If You Don't Take Action During Annual Enrollment

- Your 2025 benefits will carry over to 2026 with the exception of your Flexible Spending Account (FSA), which requires active enrollment each year.
- You will not be able to make any changes to your 2026 benefits after Annual Enrollment ends on November 7, unless you experience a qualifying change in status, such as getting married or welcoming a child.

In addition, be sure that you confirm the tobacco user status for yourself and any enrolled or newly added spouse or domestic partner. If you do not make an attestation or if they're a tobacco user, you'll pay the \$1,840 annual tobacco surcharge as part of your medical rates and higher rates for any critical illness insurance you elect.

If you are a union employee, the changes described in this communication may apply to you. For exact details on your coverage options, refer to your union's collective bargaining agreement or your enrollment guide, which will be posted to BenefitsWeb on October 21, 2025.

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