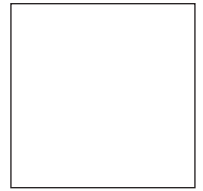




Xerox Benefits Center
PO Box 18501
Norfolk, VA 23501-1890



Annual Enrollment is coming soon!

**TAKE A LOOK INSIDE TO LEARN MORE
ABOUT THE BENEFITS TAILORED TO
YOU FOR 2025.**

say

hello

to benefits that
work for you

2025 ANNUAL ENROLLMENT IS FROM OCTOBER 21 – NOVEMBER 1, 2024

In 2025, we're offering more inclusive benefits, an enhanced decision support tool, and programs that support all aspects of your well-being.



Benefits to Help You Thrive in 2025

At Xerox, **we make work, work**, which is why we want our benefits to work as hard as you do. Whoever you are, whatever your need, we're dedicated to offering you flexibility and choice in a benefits package that has something for everyone.

In 2025, we're taking steps to invest in your well-being, so you have benefits that will help you thrive!

Say **hello** to...

- ✓ **A boost in inclusivity:** We're enhancing our benefits to be more inclusive and help you manage your diverse health and financial needs. This includes our **new Paid Parental Leave** program, which provides you with up to 12 weeks of paid parental leave when you welcome a new child.
- ✓ **Sustainable costs:** We're absorbing all cost increases for your health care plans. This means that your **medical, dental, and vision payroll deductions will not change**, assuming you remain in the same plan at the same coverage level.
- ✓ **Easy decisions:** We're introducing a new decision support tool* to help you choose the best benefits tailored just for you.
- ✓ **Comprehensive well-being:** You'll continue to have programs that support all aspects of your well-being, from physical and mental health resources to financial support.

Tools to Help You Choose

- Beginning **October 11**, visit the **Digital Benefits Guide** to find details on your 2025 benefits. Use the QR code on the right or visit www.myxeroxbenefits.com.
- Beginning **October 21**, view the **Benefits Video** on the Digital Benefits Guide for a fun and interactive way to experience your benefits.
- **New!** Beginning **October 21**, use the **ALEX Decision Support Tool*** available on **BenefitsWeb** at www.xeroxbenefitsweb.com to compare your benefit options and choose the best ones for you. ALEX doesn't just help you choose your medical plan – it can also help you select your dental, vision, life insurance, and more.
- **Sign up for text messaging** to receive important benefits reminders on your mobile device. Log into www.xeroxbenefitsweb.com, click on your name in the upper-right corner, and under the Personal Info tab, go to Text Messaging and select Add. *Note that messaging and data rates may apply.*
- Access your health coverage and important documents on-the-go through the **Life@Work Mobile App**. Download Life@Work from the App Store or Google Play.



Call the **Xerox Benefits Center** at 1.800.428.2203 between 8 a.m. and 8 p.m. ET, Monday through Friday, for help with all of your benefits questions.

Enroll in Your Benefits

Annual Enrollment begins **Monday, October 21** at 12:00 a.m. ET and ends **Friday, November 1** at 11:59 p.m. ET.

You have two ways to enroll – online or by phone:



Online – Visit **BenefitsWeb** at www.xeroxbenefitsweb.com.



By phone – Call 1.800.428.2203, Monday through Friday, from 8 a.m. to 8 p.m. ET, to speak with a benefits representative.

xerox[™]
We make work, work.

If You Don't Take Action During Annual Enrollment

- Your 2024 benefits will carry over to 2025 with the exception of your Flexible Spending Account (FSA) and purchased vacation, which require active enrollment each year.
- You will not be able to make any changes to your 2025 benefits after Annual Enrollment ends on November 1, unless you experience a qualified life event, such as getting married or welcoming a baby.

If you are a union employee, the changes described in this communication may apply to you. For exact details on your coverage options, refer to your union's collective bargaining agreement or your enrollment guide, which will be posted to **BenefitsWeb** on October 21, 2024.

* ALEX may not be available to all U.S. employees during 2025 Annual Enrollment.

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